

Elford Parish Council

Draft Minutes of Parish Council Meeting 7pm Monday 8th July 2013 at Elford Village Hall.

Present: Councillors Wain (Chair), Batchelor, Gilbert and Taylor.

In Attendance: Mrs Jones (Clerk), 7 members of the public.

Notice and quorum: Due notice of the meeting had been given and a quorum of Councillors was present. Accordingly, the Chairman declared the meeting open.

1. Open forum (Public Participation)

A group of residents had attended on behalf of the shop committee to express their disappointment that the new shop was to close after only 4 months. They had worked hard on fund raising and planning a shop, then the community shop plan had been replaced by the current business and the funds handed back. Discussion took place regarding opening times, how well the shop had been used, and the viability of a shop in Elford. The residents enquired what the Parish Council could do to help. The Chairman offered to discuss the matter with the shop landlord and to let the former committee know what was planned; he thanked them for bringing this to Open Forum.

2. To receive Apologies.

None received.

3. To receive Declarations of Interest and to consider written requests from Councillors for the Council to grant a dispensation (s33 Localism Act 2011)

None received.

4. To approve the Minutes of the meeting of 10/6/13

Resolved: Approved

To receive information on matters arising from the meeting of 10/6/13:

- 4.1 Sports field** The Cricket Club had confirmed their agreement to the draft Lease; Leases with both clubs would now be prepared for signature. The Cricket Club had indicated concerns over plans for facilities for young people nearby but it would be confirmed that this was not near their pitches. Enquiries regarding this proposal would continue.
- 4.2 Footpaths** Councillor Batchelor would liaise regarding the paths with Cllrs Taylor and Gilbert.
- 4.3 Playground** The Playground Action Group were planning to install a semi-permanent table tennis table and a meeting of the Playground Land Management Committee was likely to be required shortly.

5 To co - opt a Member onto the Parish Council to fill the casual vacancy.
The resident who had indicated an interest was on holiday so this would be put on the next agenda. No other applications had been received.

6 Clerk's report
Neighbourhood Highways Team A list of tasks to be done that week had been received, and they would be asked to confirm what had been achieved.
Parish Plan This had been sent to the Planning Department for their records and also uploaded to the Parish Council website.
Clerk's Day Meeting on July 2nd The Clerk had attended this training.
Best Kept Village The judging would finish shortly and the presentation evening was to be on August 5th. Better signing would be used next year.

7 Clerk's report on Planning issues.
For consideration:- 13/00606/FUL Stonesetts, Burton Road, Elford

RESOLVED: No objection

8 To consider village maintenance
Tasks for the handyman were identified and further work would be done after it was known what the Neighbourhood Highways team had completed. It was agreed that Derek had done an excellent job so far and feedback would be sent to him.

Action: Clerk

Resolved: Approved.

9 To consider any action regarding twinning with Awoingt.
Many residents had felt it was a good idea. The Headteacher of Mary Howard School had been asked to attend a meeting to discuss this, and it was agreed to contact the governors and also to write to Rawlett School.
Cllr Wain would reply to a recent message from the Mayor of Awoingt which had sent details of their new website.

Action: Clerk

Action: Cllr Wain

Resolved: Approved.

10 To consider appointing graphic designer to produce a logo
Quotes had been received and a designer would be asked to produce a draft for final approval at the next meeting.

Action:Clerk

Resolved: Approved

11 To consider any matters for the website
A map of the village would be put on the site, and summer pictures would be added.

Action:Clerk

Resolved: Approved

12 To consider appointment of Broadband Champion
This was deferred to the next meeting as a new Councillor may wish to take on this role. Thanks would be sent to Ron Peacock who had previously done this.

Action:Clerk

13 To agree dates for committee meetings.

A meeting of the Personnel Committee would be held on 16th July at Elford Park Farm to discuss the Clerk's salary.

A meeting of the Playground Land Management Committee was likely to be held shortly, and Councillors would be contacted if this was required.

14 To receive questions from Councillors.

Cllr Taylor stated that the beer and folk festival at the Walled Garden had been a great success and a wonderful event for the village and thanked everyone who had helped or supported the event.

Cllr Gilbert said that a meeting would be held soon to arrange a family night on New Year's Eve for all residents.

15 To receive the financial report.

Bank mandate - The signatories had been updated by the Coop Bank, with previous Councillors removed and Cllrs Taylor and Gilbert added.

Bank reconciliation – Bank statements and reconciliation had been sent to Councillors. A VAT reclaim and invoice for payment by the County Council under the Lengthmen's agreement would be done during the summer.

Resolved – Approved

16 To consider authorising schedule of accounts for payment.

Payments were listed to
M. Jones, salary and expenses;
Elford Village Hall, room rental, post office;
R.W. Harcombe, grounds maintenance;
D. Beaumont, handyman work;
BT Payphones, kiosk sponsorship..

Resolved: Approved

17 To receive correspondence.

SPCA bulletins
Communities, Clerks and Councils
Clerk & Councils magazine
Stroke Association appeal – The Parish Council did not contribute to charities.
Peak and Northern Footpaths Society
Best Kept Village Invitation – Awards evening 5th August
Resident of the Shrubbery – a reply would be sent.

18 Date of next meeting.

September 9th, 7.00 p.m, Elford Village Hall

The meeting closed at 8.35